

**Grant Review Team Meeting – Letters of Interest Review**

Date: February 11, 2019

Location: Department of Aging and Rehabilitative Services

 8004 Franklin Farms Drive, Conference Rm. #101

 Henrico, VA 23229

**Attendees:**

**Board Members:**

Christopher Nace

Jamie Snead

Cindy Rudy

Ethel Paris-Gainer

Theresa Casselman

**Board Staff:**

Heidi Lawyer

Nia Harrison

Jason Withers

The meeting was called to order at 9:49 AM. At that time, Jamie Snead was selected to lead the Grant Review Team discussion. Jamie moved that the Grant Review Team convene in closed session pursuant to Section 2.2-3711A(29) of the Code of Virginia to review the received Letters of Interest submitted in response to the Board’s FFY 2019 Competitive Request for Proposals.

The meeting adjourned at 3:29 PM.